

SMALL FARM EXPO 2004

VENDOR APPLICATION

Please complete and return with vendor fee to vendor coordinator by March 5, 2004.

1. Indicate below which space(s) and set-up rentals you need for the Expo.

<u># Units</u>	<u>January 16</u>	<u>Cost/Unit</u> <u>January 30</u>	<u>March 5</u>	<u>Fee Due</u>
• Indoor Vendor Space (Activity Hall)				
_____ 4X8 foot table space(s)	\$15	\$25	\$30	\$ _____
_____ 10X10 foot space(s)	\$25	\$40	\$50	\$ _____
_____ Space needs greater than (3)10X10's	Contact vendor coordinator			\$ _____
_____ Note if electricity needed				
• Outdoor Vendor Space (Commercial Booths)				
_____ 4X8 foot table space(s)	\$10	\$15	\$20	\$ _____
_____ Implement space(s)	\$25	\$35	\$45	\$ _____
_____ Space needs greater than 20X20	Contact vendor coordinator			
• Horse Stall Space (Horses only)				
_____ One 8X10 Stall	\$15	\$20	\$25	\$ _____
_____ Two 8X10 Stalls (side-by-side)	\$25	\$30	\$35	\$ _____
_____ Note if electricity needed				
• Livestock Barn				
_____ One 4X8 foot table space(s)	\$15	\$20	\$25	\$ _____
_____ One Stall space	\$15	\$20	\$25	\$ _____
• Set-up Rental (<u>advance notice required</u>)				
_____ Table(s)	\$15	\$15	\$15	\$ _____
_____ Chair(s)	\$1	\$1	\$1	\$ _____
_____ Tent(s)	Contact vendor coordinator			\$ _____

TOTAL VENDOR FEE DUE (*Make checks payable to: WSU King County Extension*)

\$ _____

Please provide a brief description (3-5 sentences) of your organization or business, and what products, information, and/or animals you will be providing as a vendor at the Expo. If you are bringing animals, be sure to include the types and numbers of animals you are bringing, and list any precautions Expo coordinators should be aware of related to your animal(s) (temperament issues, special needs, etc.).

(over)

2. The Expo will feature a number of demonstrations throughout the day in the Grand Arena. Please list and describe demonstrations you would like to provide, and how many times, at this years Expo. *(No commercial based demonstrations - only entertainment or educational are allowed).*

3. The fairgrounds will be open for vendor set-up on Friday, March 26 between 12:00 and 6:00PM. Vendor set-up on Saturday morning will be between 7:30 and 8:30 AM. Your space, with any rental tables, chairs, and/or tents, will be clearly marked with your name. Please indicate which time you are planning to set-up your vendor space. **(All set-ups must be completed by 8:30 AM Saturday, with vehicles returned to the South parking lot).**

_____ Friday 12:00-6:00PM

_____ Saturday 7:30-8:30 AM

VENDOR AGREEMENT

I understand and will adhere to the following:

Should a vendor with whom an agreement is made, fail to adhere to the payment deadline, WSU King County Extension reserves the right to establish an agreement with another vendor in lieu of the former/s agreement. Vendor participation in the Small Farm Expo does not imply endorsement, nor does exclusion of any vendor imply criticism, by any of the events sponsoring agencies.

No provisions except rental tables, chairs, tents, and electric power will be made available by the Expo coordinators for vendor use, and these will only be provided upon vendor request in the vendor application. Animal vendors are responsible for bringing all provisions needed by their animals during the Expo (stall bedding, water/feed containers, shovels, tools, etc.). ***Vendors are responsible to leave vendor space as found at arrival.***

Only livestock to show is allowed, no direct sale of livestock will be permitted at the Expo, please take orders and arrange for delivery after the event.

Vendor Signature _____

Date _____

We look forward to you participation in the Small Farm Expo 2004
See you on March 27th

Mail applications to:

WSU EXTENSION

KING COUNTY

919 SW GRADY WAY, SUITE 120

RENTON, WA 98055-2980